

SUCCESS AT WORK SERIES

Set of 10 NEW videos

For school leavers, college students and new starters to achieve success at work.

Two new interns arrive at Cutting Edge but not everything goes smoothly. Tatiana speaks five languages but must change her negative thinking. Dion is the overconfident smart-talking nephew of the boss.

Students can learn from their mistakes and gain an edge to succeed in job interviews, communicate well at work and achieve results.

Build skills for success at work



3. Be Confident and Assertive

SAW03 | 978-1-921909-39-9

11 minutes

Speak with confidence, overcome personal blocks and be assertive.

- Speak with confidence
- Be knowledgeable
- Be switched on
- Change negative thinking
- Ask for help

1. Make a Great Impression

SAW01 | 978-1-921909-37-5

11 minutes

Dress for success, be enthusiastic and introduce professionally.

- Dress for success
- Shake hands professionally
- Remember details
- Introduce warmly
- Show enthusiasm

4. Set and Achieve Goals

SAW04 | 978-1-921909-40-5

11 minutes

Be clear about your goals and steps to achieve them and persist.

- Determine your goals
- Ensure goals are realistic
- Set specific measurable goals
- Achieve results within timeframe
- Be persistent with SMART goals

2. Communicate Effectively

SAW02 | 978-1-921909-38-2

13 minutes

Project positively, listen and respect others and be clear and engaging.

- Show positive body language
- Listen and respect others
- Communicate professionally
- Impress on the phone
- Present and engage positively

5. Prioritize and Organize

SAW05 | 978-1-921909-41-2

12 minutes

Plan for success, manage yourself efficiently, prioritize to get results.

- Get yourself organized
- Work out priorities
- Plan tasks effectively
- Always be on time
- Learn to manage pressure

© SEVEN DIMENSIONS

CUTTING EDGE
SUCCESS AT WORK SERIES
SET OF 10 PROGRAMS

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RESOURCES

PPT slides, Workbook PDFs,
Certificates and Trailers on each DVD

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STREAMING

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